

**Position Title:** Project Manager

**Reporting to:** PMC Leader

**Job Purpose:** PMC Project Manager reports to the Client Project Management Team Leader and will be the authority in charge of the PMC for the management and supervision of the projects. The PMC Project Manager is overall responsible for the required performance of the PMC project team.

**Project Status:** Start of EPC phase. PMC will relocate to Design offices for the detail engineering of the Execution Phase, after which team will relocate to Uzbekistan (in Karshi) for the construction, commissioning and start-stages.

### Key Responsibilities:

The role and responsibilities of PMC Project Manager will include (but not limited to) :

- ✓ Provide overall direction and guidance to the project team.
- ✓ Ensure the successful execution of the PMC activities through proper staffing, judicious expenditure of budgets and scheduling.
- ✓ Clearly define and communicate the PMC mission, and project objectives and policies.
- ✓ Clearly define and communicate the responsibilities and authorities of PMC Key Personnel.
- ✓ Communication focal point for Contractors, Vendors and Client.
- ✓ Ensure the quality system of the project is executed in accordance with the contract.
- ✓ Manage functional and contractual interfaces. Manage negotiation with PCC/EPCC Contractors and Vendors.
- ✓ Daily interface with Client representatives.
- ✓ Receiving all instruction from Client's representatives.
- ✓ Represent Client in all required project elements and activities Attend to resolve or to provide recommendation on major issues related to the project as required by client or the ministry.
- ✓ Use his best efforts to settle disputes among the EPC Contractor, vendors and Client

### Education and expertise degree:

- ✓ Engineering or related degree (Must);
- ✓ A business management qualification (Wish).

### Related experience required:

- ✓ Minimum of 10 - 12 years of project execution experience of large scale projects.
- ✓ Large / complex / international project experience.
- ✓ Experience in the chemical / petrochemical project environment
- ✓ Experience from the owner side as opposed to EPC or EPCm experience is preferred. However, both would be an asset.
- ✓ Experience in working with large EPC contractors.

- ✓ Execution experience is essential.
- ✓ Experience in working in a multi-cultural environment.
- ✓ Experience in technical reviews (PFD, P&ID, HAZOP, 3D Model) of large, complex facilities is essential.
- ✓ Special aspects
- ✓ International project management environment.
- ✓ Challenging schedule

#### **General abilities:**

- ✓ Well versed in English language, able to review and comment on technical documentation in English (must)
- ✓ Well-developed initiation, coordination and integration skills.
- ✓ Systematic and procedural.
- ✓ Good analytical and judgment skills.
- ✓ Dedicated with strong work ethics, enthusiastic and positive.
- ✓ Working in a multi-cultural team.
- ✓ Conflict management and resolution.
- ✓ Good communication, networking & negotiation skills.
- ✓ Ability to build and maintain relationships

#### **Function Technical Skills**

- ✓ Knowledge of the relevant project implementation models

HJK Consulting Engineers GmbH is an independent, multi-discipline consultancy service supplier in engineering & manufacturing, process & business consulting, operational services to mining, metallurgical, oil & gas industries, project implementation services (green & brown field, turnarounds), dual vocational training.

As member of International Project Management Association (IPMA), Austrian Association of Consulting Engineers (ACA, FIDIC & EFAC), Austrian Society of Engineers & Architects (OIAV) it is our self-conception that clients' will receive first class service in the fields of the company's activities

#### **General information:**

##### **HJK Consulting Engineers core values are represented by**

- ❖ **Clients Come First**
- ❖ **Diversity**
- ❖ **Expanding the Art of the Possible**
- ❖ **Integrity**
- ❖ **Partnership**
- ❖ **Respect for the Individual**
- ❖ **Shaping the Future**
- ❖ **Stewardship**

- ❖ The Strategic Perspective
- ❖ Value Delivered